

**The Nursing Council of Hong Kong**  
**Application for Special Registration/Enrolment (General)**  
**under the Nurses Registration Ordinance, Cap. 164**  
**(for nurses trained outside Hong Kong)**

**VERIFICATION OF TRAINING DETAILS**  
**(GENERAL NURSING)**

**(to be completed by School Principal/Course Leader of Nursing School/Training Institute)**

To: The Secretary, Nursing Council of Hong Kong  
 1/F, Shun Feng International Centre  
 182 Queen’s Road East  
 Wanchai, Hong Kong  
 Email: nc@dh.gov.hk

Please fill in this form in print or typed letters in ENGLISH/CHINESE.

Name of student: (Surname) \_\_\_\_\_ (Given name) \_\_\_\_\_

Date of birth: \_\_\_\_\_ Gender: Male/Female^  
 (DD/MM/YY)

Name of school/training institute: \_\_\_\_\_

Address of school/training institute: \_\_\_\_\_

Name of nursing programme: \_\_\_\_\_

Duration: \_\_\_\_\_ years

Commencement date: \_\_\_\_\_ Completion date: \_\_\_\_\_  
 (DD/MM/YY) (DD/MM/YY)

Mode of study\*: Full-time  Part-time   
 Distance Learning  Others  \_\_\_\_\_  
 (please specify)

^ Please delete as appropriate.  
 \* Please put a “✓” in the appropriate box.

**Record of Theoretical Instruction Hours (Including Laboratory Hours)**

Subject Areas	Clock Hours <small>Note 1</small>
1. Concepts of Health/Health Care including: <ul style="list-style-type: none"> <li>● Primary Health Care</li> <li>● Health Care Delivery System</li> <li>● Personal &amp; Communal Health/Personal &amp; Community Health</li> </ul>	
	<b>Total:</b>
2. Social and Behavioural Sciences – <ul style="list-style-type: none"> <li>● Psychology (including Spiritual Aspects)</li> <li>● Sociology</li> </ul>	
	<b>Total:</b>

Subject Areas	Clock Hours <small>Note 1</small>
3. Biological/Integrated Sciences: <ul style="list-style-type: none"> <li>● Anatomy &amp; Physiology, Growth &amp; Development</li> <li>● Microbiology</li> <li>● Pharmacology</li> <li>● Nutrition &amp; Dietetics</li> </ul>	
<b>Total:</b>	
4. Professional Nursing: <ul style="list-style-type: none"> <li>● History of Nursing</li> <li>● Philosophy and Nursing Theories/Models</li> <li>● Ethics and Professional Issues</li> <li>● Legal Aspects</li> <li>● Nursing Research</li> </ul>	
<b>Total:</b>	
5. Principles & Practice of Nursing: <ul style="list-style-type: none"> <li>● Basic Nursing Skills</li> <li>● First Aid/Emergency Nursing</li> <li>● Introduction to Operation Theatre/Anaesthesiological Nursing</li> <li>● Illness prevention and health restoration of clients with alteration in various body system functions, including:                             <ul style="list-style-type: none"> <li>- Preventive/Promotive/Rehabilitative Care</li> <li>- Nursing Process and Nursing Diagnosis</li> <li>- Health Assessment</li> <li>- Medical, Surgical Nursing</li> <li>- Radiotherapy, Physiotherapy, Occupational and Speech Therapy</li> <li>- Introduction to Oncology and Hospice Care</li> <li>- Health Teaching/Learning, Patient Education</li> </ul> </li> <li>● Child Health/Paediatric and Adolescent Nursing</li> <li>● Modern Chinese Medicine Nursing/Complementary Alternative Medicines</li> </ul>	
<b>Total:</b>	
6. Specialty Nursing: <ul style="list-style-type: none"> <li>● Obstetric Nursing</li> <li>● Elderly Health Nursing</li> <li>● Community Nursing</li> <li>● Psychiatric Nursing</li> </ul>	
<b>Total:</b>	

<b>Subject Areas</b>	<b>Clock Hours</b> <small>Note 1</small>
7. Introduction to Nursing Management including: <ul style="list-style-type: none"> <li>● Principles of Management</li> <li>● Decision Making &amp; Problem Solving</li> <li>● Planning and Organisation, Introduction to Ward Management &amp; Hospital Administration</li> <li>● Leadership</li> <li>● Interpersonal Skills</li> <li>● Communication Skills</li> <li>● Preparation for the Roles of Nurses &amp; Nurse Managers</li> <li>● Health Informatics</li> </ul>	
<b>Total:</b>	
<b>Grand Total</b>	

**Record of Clinical Experience**

<b>Specialty</b>	<b>Clock Hours</b> <small>Note 1</small>
1. Medical Nursing (General Medicine, Dermatology, Infectious Disease, Oncology and Hospice Nursing)	
2. Surgical Nursing (General Surgery, Anaesthesiology, Neurosurgery, Cardiothoracic Surgery, Gynaecology, Ophthalmology, ENT, Orthopaedic, Traumatology, Operation Theatre & Recovery Room)	
3. Paediatric and Adolescent Nursing	
4. Specialty Nursing: <ul style="list-style-type: none"> <li>● Obstetric Nursing</li> <li>● Gerontological Nursing</li> <li>● Community Nursing</li> <li>● Psychiatric Nursing</li> </ul>	
5. Accident & Emergency Nursing	
6. General Out-patient Service	
<b>Grand Total</b>	

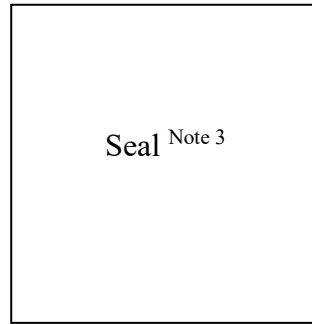
I confirm that the applicant has completed the required period of training in this country/state, passed all parts of the examination to qualify for registration/enrolment<sup>^</sup>, if so required, and the above record is correct.

Signature of School Principal/Course Leader<sup>Note 2</sup>: \_\_\_\_\_

Full name in block letters<sup>Note 2</sup>: \_\_\_\_\_

Date: \_\_\_\_\_  
(DD/MM/YY)

Please stamp the official seal of your school/training institute in the space provided.



<sup>^</sup> Please delete as appropriate.

Remarks:

Note 1: Please send the following documents together with the duly completed form in an official and sealed envelope of your school/training institute or by email via your official email account DIRECTLY to the SECRETARY, NURSING COUNCIL OF HONG KONG:

- (a) Full original transcript (including the course code, full name of the subject, grade/result of each subject attended) in English/Chinese or in other languages with an official/certified ENGLISH translation; and
- (b) Record of a detailed breakdown in the “**theoretical training in clock hours and clinical experience in clock hours or weeks of each subject**” (if in weeks, the number of hours per week should be stated).

Note 2: This document must be duly signed by the School Principal/Course Leader with his/her full name, or it will be regarded as invalid.

Note 3: The official seal of the school/training institute must be provided, or this document will be regarded as invalid.